



BranchED

Sustainability Plan Template

(for early-stage, planning, or newly launched partnerships)

Purpose

This plan captures the essential strategies the partnership will use to sustain the innovative pathway over the next 2–3 years, with a focus on near-term stability, clarity of roles, and foundational systems.

Fillable Template with Prompts

Focus	Prompt	Example
Pathway Snapshot	Pathway Name:	→ <i>Enter pathway name</i>
	Pathway Model (e.g., Residency, GYO, RAP):	→ <i>Brief description</i>
	Partner Organizations:	→ <i>List district(s), EPP(s), and other partners</i>
	Target Candidate Population(s):	→ <i>Who is this pathway designed to serve?</i>
	Current Stage of Development:	<input type="checkbox"/> Planning <input type="checkbox"/> Pilot <input type="checkbox"/> Year 1 Implementation <input type="checkbox"/> Other:
Sustainability Priorities (Next 2-3 Years)	Top 2–3 Sustainability Goals:	→ <i>What must be sustained or stabilized in the near term for the pathway to continue?</i> 1. 2. 3.
	Key Risks to Sustainability:	→ <i>Funding, staffing, enrollment, policy, partnership capacity, etc.</i>
	Immediate Opportunities to Strengthen Durability:	→ <i>Quick wins or near-term strategies already underway or planned</i>
Partnership and Governance	Primary Decision-Making Structure:	→ <i>Who makes key decisions and how?</i>
	Roles and Responsibilities:	→ <i>Briefly describe the responsibilities of each partner</i>

	Communication and Coordination Routines:	→ <i>Meeting frequency, communication channels, etc.</i>
	Formal Agreements in Place or Planned:	→ <i>MOUs, data-sharing agreements, contracts</i>
Funding and Resources	Candidate Funding Level	→ <i>What constitutes sufficient support to sustain the candidate throughout the program? (Indicate actual dollar amount per candidate)</i>
	Current Funding Sources:	→ <i>List grants, district funds, EPP contributions, in-kind supports</i>
	Known Funding Gaps or Dependencies:	→ <i>What funding is time-limited or uncertain?</i>
	Near-Term Strategy to Sustain Core Components:	→ <i>What actions will be taken if current funding changes?</i>
Program Quality Non-Negotiables	Core Program Elements That Must Be Preserved:	→ <i>What defines program quality and cannot be compromised?</i>
	Elements That Can Be Adapted Over Time:	→ <i>Where is flexibility possible?</i>
	Minimum Staffing and Capacity Requirements:	→ <i>Mentors, supervisors, coordinators, etc.</i>
Data and Continuous Improvement	Core Data Indicators Tracked:	→ <i>Candidate outcomes, partnership indicators, district impact, etc.</i>
	How Data Are Reviewed and Used:	→ <i>Who reviews the data and how often?</i>
	Responsible Partner(s):	→ <i>Who owns data collection and improvement actions?</i>
Priority Actions and Ownership	Top 3 Sustainability Actions (Next 12 Months):	→ For each action: Action Responsible Party Timeline
	Date for Sustainability Plan Review:	→ <i>Enter date</i>